

Agenda

Dorset County Council



Meeting: Cabinet

Time: 10.00 am

Date: 27 March 2019

Venue: Committee Room, County Hall, Colliton Park, Dorchester, Dorset, DT1 1XJ

Rebecca Knox (Chairman)
Jill Haynes
Peter Wharf

Steve Butler
Andrew Parry

Tony Ferrari
Daryl Turner

Notes:

- The reports with this agenda are available at www.dorsetforyou.com/countycommittees then click on the link "minutes, agendas and reports". Reports are normally available on this website within two working days of the agenda being sent out.

- We can provide this agenda and the reports as audio tape, CD, large print, Braille, or alternative languages on request.

- **Public Participation**

Guidance on public participation at County Council meetings is available on request or at <http://www.dorsetforyou.com/374629>.

Public Speaking

Members of the public can ask questions and make statements at the meeting. The closing date for us to receive questions is 10.00am on 22 March 2019, and statements by midday the day before the meeting.

Mike Harries
Chief Executive

Contact: Lee Gallagher
County Hall, Dorchester, DT1 1XJ
l.d.gallagher@dorsetcc.gov.uk - 01305 224191

Date of Publication:
Tuesday, 19 March 2019

1. **Apologies for Absence**

To receive any apologies for absence.

2. **Code of Conduct**

Councillors are required to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests.

- Check if there is an item of business on this agenda in which the member or other relevant person has a disclosable pecuniary interest.
- Check that the interest has been notified to the Monitoring Officer (in writing) and entered in the Register (if not this must be done on the form available from the clerk within 28 days).
- Disclose the interest at the meeting (in accordance with the County Council's Code of Conduct) and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.

The Register of Interests is available on Dorsetforyou.com and the list of disclosable pecuniary interests is set out on the reverse of the form.

3. **Minutes**

5 - 10

To confirm and sign the minutes of the meeting held on 6 March 2019.

4. **Public Participation**

5. **Dorset Council Forward Plan**

11 - 26

To receive the draft Dorset Council Forward Plan.

6. **Additional Highways Maintenance Funding - Corporate and Department for Transport (DfT)**

27 - 42

To consider a report from the Economic Growth Overview and Scrutiny Committee meeting held on 20 March 2019. The minutes and recommendation of the meeting will be circulated prior to the meeting.

7. **Panels and Boards**

To receive the minutes of the following meetings:

- a) Joint Archives Advisory Panel - 1 March 2019 43 - 46
- b) Health and Wellbeing Board - 13 March 2019 (to follow)

8. **Questions from County Councillors**

To answer any questions received in writing by the Chief Executive by not later than 10.00am on 22 March 2019.

9. **Exempt Business**

To consider passing the following resolution:

To agree that in accordance with Section 100 A (4) of the Local Government Act 1972 to exclude the public from the meeting in relation to the business specified below it is likely that if members of the public were present, there would be disclosure to them of exempt information as defined in the paragraphs detailed

below of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

10. **Plot Sale at Dorset Innovation Park (Paragraph 3)**

47 - 52

To consider an exempt report by the Cabinet Member for Communities and Resources. **NOT FOR PUBLICATION**

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Cabinet

Minutes of a meeting held at County Hall, Colliton Park, Dorchester,
Dorset, DT1 1XJ on Wednesday, 6 March 2019.

Present:

Jill Haynes	(in the Chair) Deputy Leader and Cabinet Member for Health and Care
Steve Butler	Cabinet Member for Safeguarding
Andrew Parry	Cabinet Member for Economic Growth, Education, Learning and Skills
Tony Ferrari	Cabinet Member for Community and Resources
Daryl Turner	Cabinet Member for Natural and Built Environment
Peter Wharf	Cabinet Member for Workforce

Members Attending:

Jon Andrews, County Councillor for Sherborne Town
Hilary Cox, County Councillor for Winterborne
David Harris, County Councillor for Westham
Nick Ireland, County Councillor for Linden Lea

Officers Attending:

Mike Harries (Chief Executive), Helen Coombes (Transformation Programme Lead for the Adult and Community Forward Together Programme), Grace Evans (Monitoring Officer), Jim McManus (Chief Accountant), Sarah Parker (Executive Director, People (Children)), Matthew Piles (Service Director of Environment, Infrastructure and Economy), Andy Reid (Assistant Director - Schools and Learning) and Lee Gallagher (Democratic Services Manager).

- (Notes:(1) In accordance with Rule 16(b) of the Overview and Scrutiny Procedure Rules the decisions set out in these minutes will come into force and may then be implemented on the expiry of five working days after the publication date.
Publication Date: **Tuesday, 12 March 2019.**
- (2) These minutes have been prepared by officers as a record of the meeting and of any decisions reached. They are to be considered and confirmed at the next meeting of the Cabinet to be held on **Wednesday, 27 March 2019.**)

Apologies for Absence

11 An apology for absence was received from Cllr Rebecca Knox.

Code of Conduct

12 There were no declarations by members of disclosable pecuniary interests under the Code of Conduct.

Minutes

13 The minutes of the meeting held on 16 January 2019 were confirmed and signed.

Public Participation

14 Public Speaking

Public questions were received at the meeting in accordance with Standing Order 21(1) from David Redgewell, South West Transport Network/Bus Users South West to the Cabinet Member for Natural and Built Environment in relation to Bus Services and Rail Station Access. The questions and answers are attached to these minutes as an annexure.

There were no public statements received at the meeting in accordance with Standing Order 21(2).

Petitions

There were no petitions received at the meeting in accordance with the County Council's Petition Scheme.

Cabinet Forward Plan

- 15 The Cabinet considered the draft Forward Plan, which identified key decisions to be taken by the Cabinet on or after the next meeting. It was noted that the lead Cabinet Member for the Bridport Care Village item was Cllr Jill Haynes and not Cllr Tony Ferrari.

Noted

Special Educational Needs and Disabilities (SEND) Transport Policy Update

- 16 The Cabinet considered a joint report by the Cabinet Member for Economy, Education, Learning and Skills and the Cabinet Member for Natural and Built Environment which provided an update on SEND transport following the Cabinet meeting held on 5 December 2018 regarding a new approach and reassurance for families and councillors.

Cllr Andrew Parry explained that there was a visionary opportunity to understand and develop SEND transport provision to suit individual needs for users and in some cases provide greater or full independence though broader options being made available, with a primary focus on the social impact upon service users. The next stage would be to undertake a pilot scheme and for data to be obtained regarding the logistical, welfare and financial aspects of the service. It was clarified that people who had the most needs would continue to receive the highest level of support.

A question was received from Cllr Nick Ireland in relation to engagement regarding Special Educational Needs and Disabilities (SEND) Transport. The question and answer are attached to these minutes as an annexure. In addition to the answer provided, it was noted that a relationship had been established with the Dorset Parents Campaign for SEND Children and that a meeting was due to be held on 8 March 2019.

Noted

Adoption of the Management Plans for the Cranborne Chase & Dorset Areas of Outstanding Natural Beauty (AONBs)

- 17 The Cabinet considered a report by the Cabinet Member for Natural and Built Environment on the production and adoption of five-year Management Plans for the Cranborne Chase AONB and the Dorset AONB. It was noted that the Plans would be considered by Dorset Council later in the year.

Resolved

1. That the Dorset AONB Management Plan be adopted.
2. That the Cranborne Chase AONB Management Plan be adopted.

Reason for Decision

To ensure that the statutory responsibilities in relation to the Areas of Outstanding Natural Beauty were met.

Recommendations from Committees

- 18 The following recommendations were considered:

Regulatory Committee - 24 January 2019

- 18a The Cabinet considered a recommendation in relation to a Puffin pedestrian crossing on B3145 Bristol Road, at the northern end of Sherborne, in facilitating the crossing of the road by a controlled means, across the main route to Wincanton and the A303 trunk road.

Resolved

That the provision of a Puffin pedestrian crossing in Bristol Road, Sherborne, on the basis of the amended scheme shown on drawing number HI 1178-08-01-Orig at Appendix 3 to the report and taking account of the observations made by the Committee, be supported.

Reason for Decision

To provide a crossing point by a controlled means to facilitate pedestrian movements and improve road safety following requests from local schools and support by Sherborne Town Council.

Regulatory Committee - 24 January 2019

- 18b The Cabinet considered a recommendation in relation to a proposed resident's parking scheme for Stourbank Road, Christchurch to provide for limited parking for 1 hour, with no return within 1 hour, Monday to Friday, 8am – 6pm, except for resident permit holders.

Resolved

That the parking scheme with limited waiting for 1 hour, Monday to Friday 8am – 6pm, no return within 1 hour, in Stourbank Road, Christchurch except for resident permit holders be progressed as advertised.

Reason for Recommendation

Prior to advertising the proposal, 71% of residents in Stourbank Road supported the petition and was supported by Christchurch Borough Council. Dorset County Council policy states at least 60% was required. Therefore, the necessary criteria for the implementation of resident's parking schemes had been met and the percentage threshold well exceeded. Stourbank Road led to Twynham School entrance, used by vehicles, cyclists and pedestrians. The school had a sixth form and, as a result, both pupils and teachers were using local roads to park throughout the day time, often inappropriately.

Overview and Scrutiny Management Board – 29 January 2019

- 18c The Cabinet considered the findings and recommendations following the Children's Services Inquiry Day held on 15 January 2019. Cllr David Harris, Chairman of the Overview and Scrutiny Management Board, highlighted that the review was undertaken on a cross party basis with Chairmen of the Overview and Scrutiny Committees. The report would also be considered by the Shadow Executive Committee at its meeting on 11 March 2019.

Cllr Harris summarised the recommendations and welcomed progress which had been made on a number of areas already, which included:

- A further £5.8m funding had been allocated by the Shadow Dorset Council to the Children's Services budget for 2019/20.
- The induction arrangements included specific reference to SEND, which would be delivered at a high level initially and then on more detail after the elections.
- That the SEND transport review report considered earlier in the meeting started to address the priority for service provision to have an in-depth review.
- Communications and timelines suggestions had been recognised and were integral to ongoing development.

It was acknowledged that as the County Council would no longer exist after 31 March 2019, there was a need to ensure that the work continued and that the Executive Director, People (Children) was asked to keep progress moving forward into the new Council. Consideration of social care needs as part of the rationalisation and management of assets for Dorset Council was also highlighted as a particular area of focus. Cllr Butler clarified that Children's Services did not stop when the new Council started and that existing strategic plans, improvement plans, partnership working and developing new ways of working would continue.

In relation to partnership working, Cllr Haynes indicated that there was a high level of consideration given to adults by the Systems Partnership Board, and that there was a need to ensure that there was more of a focus on the whole-life of service users. She indicated that she would raise the issues contained within the recommendations at the next meeting in April 2019.

Cllr Harris was congratulated for managing the Inquiry Day and reporting back on the outcomes. Appreciation was also expressed to all participants of the Inquiry Day.

Resolved

That the recommendations of the Overview and Scrutiny Management Board be supported and that the Executive Director, People (Children's) be asked to continue to address the areas outlined within the recommendations for Dorset Council.

Panels and Boards

19 The Cabinet received the following minutes from panels and boards:

Tricuro Executive Shareholder Group - 20 December 2018

19a Cllr Jill Haynes, as Chairman of the Tricuro Executive Shareholder Group, clarified that minute 6 had been subsequently updated at the following meeting of the Group held on 5 February 2019 which replaced the recommendation with a resolution.

Noted

Dorset Waste Partnership Joint Committee - 17 January 2019

19b **Noted**

Joint Public Health Board - 4 February 2019

19c Cllr Jill Haynes confirmed that the Joint Public Health Board would continue to operate for a further year and would be discussed by the new Dorset Council in due course.

Noted

Tricuro Executive Shareholder Group - 5 February 2019

19d **Noted**

Dorset Police and Crime Panel - 7 February 2019

19e **Noted**

Questions from County Councillors

20 The Cabinet received a question from Cllr Jon Andrews to the Cabinet Member for Finance in relation to Pensions Asset Investment. The question and answer are attached to these minutes as an annexure.

Exempt Business**21 Resolved**

That in accordance with Section 100 A (4) of the Local Government Act 1972 to exclude the public from the meeting in relation to the business specified in minute 22 as it was likely that if members of the public were present, there would be disclosure to them of exempt information as defined in paragraphs 3 and 4 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

Bridport Gateway Care Campus Development - Recommendation to Award

22 The Cabinet considered an exempt report by the Cabinet Member for Health and Care in relation to the Bridport Gateway Care Campus Development. A summary of the history leading to this point was provided, which included consideration of a number of options and alternatives over many years and now arrived at a fantastic result.

It was noted that there was an imperative to progress the work and that as such delegations would be required to enable this to happen, and that the report would be considered by the Shadow Executive Committee at its meeting on 11 March 2019.

Members commended the report and congratulated officers for their excellent work. It was also recognised that this project was the first of a number of similar projects in other areas across Dorset.

Resolved

1. That the preferred bidders identified in the Cabinet Member's exempt report be appointed as set out, and contract negotiations be commenced.
2. That the decision to proceed on the basis of a 125 year lease, with a peppercorn rent for the initial 35 year period aligned with the service contract be approved.
3. That the buy-out of an option agreement between the County Council and Dorset Development Partnership on the land to the north of Flood Lane, Bridport and furthermore to dispose of the land to the north of Flood Lane, Bridport and the former Fisherman's Arms site off South Street, Bridport be approved on terms to be agreed by the Director of Environment and Economy at Dorset County Council.
4. That the County Council's general powers of competence be used to undertake these disposals at below market financial value, acknowledging the significant non-financial value that this development offers the Council.
5. That delegated authority be granted to the Director of Adults and Communities and the Chief Finance Officer to make decisions regarding the final Award of Contract to preferred bidders.

Reason for Decisions

1. The preferred bidders recommended achieved the highest aggregate score(s).
2. This approach to a final contract was determined to deliver the best overall financial benefit to the Council ensuring compliant procurement.
3. These sites were determined to be the preferred combination of sites for this use.
4. The contribution of Dorset County Council through the sale of the land at a market reduced price enabled long term value for money to be delivered for Dorset Council to discharge its social care and housing responsibilities. This was demonstrated through the affordable rent and bed prices within the contracts agreed.
5. The decision to award Contracts would need to be taken during May 2019, in the period following conclusion of local government elections and formation of the Cabinet for Dorset Council. This would ensure the full design, planning and build stage will progress according to the timescales set out in the Building Better Lives programme.

**Dorset Council
Cabinet Forward Plan - May 2019**

**For the period 16 MAY 2019 to 30 JUNE 2020
(publication date – 17 APRIL 2019)**

Explanatory Note:

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

Definition of Key Decisions

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Appointments to Committees Key Decision - Yes Public Access - Open	Dorset Council	16 May 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer, Designate j.e.mair@dorsetcc.gov.uk</i>
Appointments to Outside Bodies Key Decision - Yes Public Access - Open	Dorset Council	16 May 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer, Designate j.e.mair@dorsetcc.gov.uk</i>
Forward Plan Key Decision - No Public Access - Open	Dorset Council Cabinet	5 Jun 2019	<u>Consultees:</u> Members Officers <u>Means of Consultation:</u> Meetings	None	Lead member - Leader of Shadow Dorset Council <i>Lead officer - Lee Gallagher, Democratic Services Manager - Dorset County Council l.d.gallagher@dorsetcc.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Safeguarding Partnership Arrangements Key Decision - Yes Public Access - Open	Dorset Council Cabinet	5 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Steve Butler <i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i>
Adoption of the Dorset and BCP Mineral Sites Plan Key Decision - Yes Public Access - Open	Dorset Council Cabinet	5 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	Dorset and BCP Mineral Sites Plan	Lead member - Councillor David Walsh <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Adoption of the Dorset and BCP Waste Plan Key Decision - Yes Public Access - Open	Dorset Council Cabinet	5 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	Dorset and BCP Waste Plan	Lead member - Councillor David Walsh <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Adult Social Care Charging and Financial Assessment, including Transport (provision and charging), Deferred Payments and Recovery of Debt Key Decision - Yes Public Access - Open	Dorset Council Cabinet	5 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Jill Haynes <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Local Plan Review Key Decision - Yes Public Access - Open	Dorset Council Cabinet	26 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor David Walsh <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Better Care Fund (recommendation from Health and Wellbeing Board) Key Decision - Yes Public Access - Open	Dorset Council Cabinet	26 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Jill Haynes <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>
Car Parking Charges and Tariffs Key Decision - Yes Public Access - Open	Dorset Council Cabinet	26 Jun 2019	<u>Consultees:</u> Parking Managers Budget Working Group (December 2018) <u>Means of Consultation:</u> Meeting	None	Lead member - Councillor Daryl Turner <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Annual Governance Statement Key Decision - Yes Public Access - Open	Dorset Council Cabinet	26 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer, Designate j.e.mair@dorsetcc.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Making of Bere Regis Neighbourhood Plan Key Decision - Yes Public Access - Open	Dorset Council Cabinet	26 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor David Walsh <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Home to School Transport Policy Key Decision - Yes Public Access - Open	Dorset Council Cabinet	26 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Andrew Parry <i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i>
Promoting Independence Business Case (options appraisal for aids, adaptation and assistive technology contracts) Key Decision - Yes Public Access - Part exempt	Dorset Council Cabinet	26 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Jill Haynes <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>
Wareham Neighbourhood Plan - Independent Examiners report and progress to Referendum Key Decision - Yes Public Access - Open	Dorset Council Cabinet	26 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor David Walsh <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Corporate Plan Key Decision - Yes Public Access - Open	Dorset Council Cabinet	31 Jul 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Rebecca Knox <i>Lead officer - Matt Prosser, Chief Executive Designate matt.prosser@dorsetcouncil.gov.uk</i>
Budget - Statement of Accounts and Outturn 2018/19 Key Decision - Yes Public Access - Open	Dorset Council Cabinet	31 Jul 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i>
Budget/MTFP 2019/20 Key Decision - Yes Public Access - Open	Dorset Council Cabinet	31 Jul 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Base Budget Review of Children's Services</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council Cabinet	31 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Steve Butler, Councillor Tony Ferrari, Councillor Andrew Parry</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i></p>
<p>Schedule of Procurements for 2018/19</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council Cabinet	31 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Internal Audit Annual Report (via Audit and Governance Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council Cabinet	31 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Spencer Flower</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Internal Audit Plan (via Audit and Governance Committee) Key Decision - Yes Public Access - Open	Dorset Council Cabinet	31 Jul 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Spencer Flower <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i>
External Audit Report/Plan (via Audit and Governance Committee) Key Decision - Yes Public Access - Open	Dorset Council Cabinet	31 Jul 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Spencer Flower <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i>
S106 Charging for Educational Contributions Key Decision - Yes Public Access - Open	Dorset Council Cabinet	31 Jul 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Andrew Parry <i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Dorset AONB Management Plan 2019-24 and the Cranborne Chase AONB Management Plan 2019-24</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council Cabinet	4 Sep 2019	<p><u>Consultees:</u> Wide public consultation, targeted partner consultation, including council members and officers, relevant authorities and regulators.</p> <p><u>Means of Consultation:</u> Pre-draft public meetings and targeted focus groups, post draft public consultations (9 weeks).</p>	Dorset AONB Management Plan Cranborne Chase AONB Management Plan	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Treasury Management and Prudential Code (via Audit and Governance Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council Cabinet	4 Sep 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Capital Programme (from Shadow Executive on 11 February 2019)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council Cabinet	4 Sep 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Review of Reserves (from Shadow Executive on 11 February 2019) Key Decision - Yes Public Access - Open	Dorset Council Cabinet	4 Sep 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i>
Children's Safeguarding Annual Report Key Decision - Yes Public Access - Open	Dorset Council Cabinet	4 Sep 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Steve Butler <i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i>
Adult Safeguarding Annual Report Key Decision - Yes Public Access - Open	Dorset Council Cabinet	4 Sep 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Jill Haynes <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Budget Update Key Decision - Yes Public Access - Open	Dorset Council Cabinet	2 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate</i> <i>aidan.dunn@dorsetcouncil.gov.uk</i>
Community Safety Plan and Reducing Reoffending Strategy (via People Scrutiny Committee) Key Decision - Yes Public Access - Open	Dorset Council Cabinet	2 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Pauline Batstone <i>Lead officer - Mathew Kendall, Executive Director of People - Adults</i> <i>mathew.kendall@dorsetcouncil.gov.uk</i>
Crime and Disorder Reduction Strategy (via People Scrutiny Committee) Key Decision - Yes Public Access - Open	Dorset Council Cabinet	2 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Steve Butler <i>Lead officer - Mathew Kendall, Executive Director of People - Adults</i> <i>mathew.kendall@dorsetcouncil.gov.uk</i>
Making of Wareham Neighbourhood Plan Key Decision - Yes Public Access - Open	Dorset Council Cabinet	2 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor David Walsh <i>Lead officer - John Sellgren, Executive Director, Place</i> <i>jsellgren@dorset.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Youth Justice Plan (October - Council November)</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council Cabinet</p> <p>Dorset Council</p>	<p>2 Oct 2019</p> <p>21 Nov 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Councillor Steve Butler</p> <p>Councillor Jill Haynes</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i></p> <p><i>Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Unreasonable Complaints Policy</p> <p>Key Decision - No Public Access - Open</p>	<p>Dorset Council Cabinet</p>	<p>2 Oct 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Councillor Spencer Flower</p> <p><i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer, Designate j.e.mair@dorsetcc.gov.uk</i></p>
<p>Sandbags Policy</p> <p>Key Decision - No Public Access - Open</p>	<p>Dorset Council Cabinet</p>	<p>2 Oct 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Equalities Policy Key Decision - No Public Access - Open	Dorset Council Cabinet	2 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Peter Wharf <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i>
Adult Social Care - Direct Payments Key Decision - Yes Public Access - Open	Dorset Council Cabinet	2 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Jill Haynes <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>
Calendar of Meetings Key Decision - Yes Public Access - Open	Dorset Council	17 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>		Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer, Designate j.e.mair@dorsetcc.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Budget (MTFP/Council tax/Capital Programme/Treasury Mgt Strategy) Key Decision - Yes Public Access - Open	Dorset Council Cabinet Dorset Council Cabinet Dorset Council	11 Dec 2019 22 Jan 2020 13 Feb 2020	<u>Consultees:</u> <u>Means of Consultation:</u>		Lead member - Councillor Tony Ferrari <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i>
Dorset Joint Health and Wellbeing Strategy Key Decision - Yes Public Access - Open	Dorset Council Cabinet	11 Dec 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Jill Haynes <i>Lead officer - Sam Crowe, Acting Director of Public Health s.crowe@dorsetcc.gov.uk</i>
Constitution Review Key Decision - Yes Public Access - Open	Dorset Council Cabinet Dorset Council	22 Jan 2020 13 Feb 2020	<u>Consultees:</u> Members Officers Service areas <u>Means of Consultation:</u> Meetings Consultation Correspondence	Dorset Council Constitution (approved in February 2019)	Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer, Designate j.e.mair@dorsetcc.gov.uk</i>
School Admissions Policy Key Decision - Yes Public Access - Open	Dorset Council Cabinet	22 Jan 2020	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Andrew Parry <i>Lead officer - Councillor Emma Parker ellreparner@north-dorset.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Pay Policy Statement Key Decision - Yes Public Access - Part exempt	Dorset Council	13 Feb 2020	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Peter Wharf <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 Designate aidan.dunn@dorsetcouncil.gov.uk</i>
Housing Allocations Policy Key Decision - Yes Public Access - Open	Dorset Council Cabinet	1 Apr 2020	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Graham Carr-Jones <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>
Area Neighbourhood Plan - Independent Examiners Report and progress to Referendum Key Decision - Yes Public Access - Open	Dorset Council Cabinet	Meeting Date	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor David Walsh <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Making of Arne Neighbourhood Plan Key Decision - Yes Public Access - Open	Dorset Council Cabinet	Meeting Date	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor David Walsh <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Wool Neighbourhood Plan - Independent Examiner report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council Cabinet	Meeting Date	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor David Walsh</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Making of Wool Neighbourhood Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council Cabinet	Meeting Date	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor David Walsh</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Submit Gypsy and Traveller Site Allocations DPD to Secretary of State</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council Cabinet	Meeting Date	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Councillor David Walsh</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>

Economic Growth Overview and Scrutiny Committee

Dorset County Council



Date of Meeting	20 March 2019														
Officer	Mike Hansford, Asset & Performance Team Leader														
Subject of Report	Additional Highways Maintenance Funding – Corporate and Department for Transport (DfT)														
Executive Summary	<p>In 2018, based on the recommendations of a Policy Development Panel, Dorset County Council agreed to increase investment in the maintenance of its highway network by an additional £1.4m in 2018/19. The DfT has also boosted maintenance funding to Dorset by a further £6.165m this year. This additional funding is welcomed to help reduce the highway maintenance back-log faced in Dorset.</p> <p>This report sets out proposals for spending the £1.4m corporate funding on essential maintenance activities linked to drainage (including the £200,000 revenue element and £100,000 of capital) and the currently programmed patching and resurfacing work to be funded by the £1.1m capital funding.</p> <p>Additionally, the report includes recommendations made by the Policy Development Panel for the committee to consider reinstating essential maintenance activities and associated revenue funding for the following:</p> <table> <tr> <td>Reinstatement of Proactive Maintenance Units</td> <td>£ 705,360</td> </tr> <tr> <td>Introduction of cyclic side-verging programme</td> <td>£ 100,000</td> </tr> <tr> <td>Introduction of Revised Cyclic Drainage Programme</td> <td>£ 548,600</td> </tr> <tr> <td>Revised Specification for Reinstatement of Slabbed Footways</td> <td>£ 500,000</td> </tr> <tr> <td>Sign Cleaning and Vegetation Clearing Programme</td> <td>£ 80,000</td> </tr> <tr> <td>Additional Revenue Funding to Enable Reassignment of Capital Funding (reactive defect repairs)</td> <td>£1,800,000</td> </tr> <tr> <td>Total Cost</td> <td>£3,733,960</td> </tr> </table>	Reinstatement of Proactive Maintenance Units	£ 705,360	Introduction of cyclic side-verging programme	£ 100,000	Introduction of Revised Cyclic Drainage Programme	£ 548,600	Revised Specification for Reinstatement of Slabbed Footways	£ 500,000	Sign Cleaning and Vegetation Clearing Programme	£ 80,000	Additional Revenue Funding to Enable Reassignment of Capital Funding (reactive defect repairs)	£1,800,000	Total Cost	£3,733,960
Reinstatement of Proactive Maintenance Units	£ 705,360														
Introduction of cyclic side-verging programme	£ 100,000														
Introduction of Revised Cyclic Drainage Programme	£ 548,600														
Revised Specification for Reinstatement of Slabbed Footways	£ 500,000														
Sign Cleaning and Vegetation Clearing Programme	£ 80,000														
Additional Revenue Funding to Enable Reassignment of Capital Funding (reactive defect repairs)	£1,800,000														
Total Cost	£3,733,960														

	<p>The report also sets out proposals to credit, in part, the structural maintenance budget with the £6.165m additional DfT funding, whilst also funding programmes of additional resurfacing and essential patching repairs on the lower-class network.</p> <p>This approach will ensure that we can use this funding in the most effective and efficient way possible for the remainder of the 2018/19 programme and going forward into the 2019/20 capital maintenance programme.</p> <p>It is also proposed that 5.6% of the additional funds (% agreed through the LGR disaggregation) are to be allocated to BCP for the Christchurch area. This will be reduced by the value of additional works already committed in this area and be transferred to BCP in the new financial year.</p>
<p>Impact Assessment:</p>	<p>Equalities Impact Assessment:</p> <p>A full EqIA has not been completed but it is not anticipated that these proposals would impact negatively on any minority group. The intention is to have a positive impact for all road users.</p> <hr/> <p>Use of Evidence:</p> <p>This report has been based on current data at the time of writing.</p> <hr/> <p>Budget:</p> <p>This proposal will mean there will be a capital underspend on the structural maintenance budget in 2018/19 which will be rolled over into 2019/20.</p> <p>The recommendations made by the Policy Development Panel would require an additional £3,733,960 annual revenue funding, to reinstate essential highway maintenance activities.</p> <hr/> <p>Risk Assessment:</p> <p>Having considered the risks associated with this decision using the County Council’s approved risk management methodology, the level of risk has been identified as:</p> <p>Current Risk: MEDIUM Residual Risk HIGH</p> <hr/> <p>Outcomes:</p> <p>Better highway condition will positively impact on all four corporate outcomes: Safe, Healthy, Independent and Prosperous.</p> <p>The additional maintenance funding directly impacts on Service outcomes including ‘Managing Highway Condition’, and ‘Supporting Safe Travel’ and there were concerns from the PDP</p>

	<p>that failure to fund these activities could lead to reputational damage.</p>
	<p>Other Implications:</p> <p>The report makes references to recommendations, that directly impact on highway assets.</p>
Recommendation	<p>That the Committee</p> <p>(i) note the additional schemes being constructed by the additional corporate funding and the proposals for the additional Department for Transport funding.</p> <p>(ii) consider the recommendations made by the Policy Development Panel (PDP) in 2018, to reinstate essential highway maintenance activities in the future, which would require additional annual revenue funding equating to £3,733.960.</p> <p>If the Committee supports the PDP’s recommendations these should be referred on for formal consideration by the Dorset Council.</p>
Reason for Recommendation	<p>The recommendations made by the PDP are considered essential to address the backlog of issues associated with essential highway maintenance.</p>
Appendices	<p>Appendix 1 – List of completed and proposed schemes funded by both the additional corporate and DfT funding.</p>
Background Papers	<p>Exempt Cabinet report (Not for Publication) - Policy Development Panel - Reinstating Essential Highway Maintenance Activities’ dated 5 September 2018.</p>
Officer Contact	<p>Name: Mike Hansford Tel: 01305 228168 Email: m.w.hansford@dorsetcc.gov.uk</p>

1. Background

- 1.1 Our Asset Management Strategy is needs based and the sites selected are those sites most in need of repair and not necessarily based on ward or district. The aim is to achieve a financial strategy to maintain the highway asset in a condition that provides optimum serviceability for minimum investment. All investment in maintenance will be prioritised to where there is greatest need, based upon up-to-date and accurate asset inventories and information, including level of usage, condition and safety. The footway and cycle network are included in this prioritisation.
- 1.2 Better value for money in highway maintenance is continually sought through examining the scope for greater efficiencies. The value of assets is to be optimised over their whole life, using life cycle planning. Wherever possible, opportunities to carry out preventative treatments will be implemented to prevent road condition deteriorating, whilst also addressing end of life roads where high level reactive maintenance is required. Schemes support outcomes linked to asset condition, network resilience and safety and will include other maintenance issues. Regular inspections of bridges and other highways structures will be undertaken to identify maintenance needs.
- 1.3 We receive £12.462m for maintenance from Government annually, as well as other grant funding, though some of these additional grants are unconfirmed at this time. However as documented to the Policy Development Panel, these funds are not enough to cover all of Dorset’s maintenance needs across the whole highway network.

2. Additional Corporate Funding

- 2.1 In 2018 a Policy Development Panel (PDP) was convened as a result of members’ concerns about the increasing back-log of maintenance issues on the Dorset Highways network. A number of recommendations resulted from this panel’s work, including Cabinet approval in September 2018 to approve £1.4m of corporate funds to help reduce the maintenance backlog.
- 2.2 This report sets out proposals to make the best use of this £1.4m to fund essential maintenance activities linked to highway drainage as well as addressing road conditions/potholes in the county. It is agreed that these funds will be spent by 31 March 2019.

The funding has been divided into four packages to ensure the maintenance priorities of the PDP were met, outlined in the table below:

Maintenance Activity	Value	Notes
Drainage – Gully emptying and jetting	£200,000 revenue	Essential work as identified by the Policy Development Panel to remove water from the highway, promoting highway safety, and to prevent deterioration of the roads.

Drainage – Digging new ditches	£100,000 Capital	Essential work identified by the Policy Development Panel to remove water from the highway, promoting highway safety, and to prevent deterioration of the roads.
Resurfacing of priority sections of road e.g. structural maintenance	£600,000 capital	Based on sites identified in the report approved by Cabinet linked to winter damage and in some cases links to local businesses.
Patching of priority potholes	£500,000 capital	Based on sites identified in the report approved by Cabinet linked to winter damage and in some cases links to local businesses.

- 2.3 £200,000 of the £1.4m is revenue funding, to ensure essential drainage activities linked to known flooding hotspots are tackled. This information comes from our annual gully cleansing programme including outstanding works already in the system but not funded. These revenue funds are also paying for a third gully emptying machine, and additional jetting works.
- 2.4 £100,000 of capital funding is being used to implement a programme of ditch digging to reduce localised flooding.
- 2.5 Work on these drainage sites has already started and is based on a backlog of work already identified by Community Highway Officers through programmed inspections and public enquiries.
- 2.6 £1.2m is capital funding and the majority of this will be used to resurface or patch some of the poorest quality roads and fix some of the most severe potholes across Dorset. A programme of carriageway repairs has been designed from sites identified by Community Highways Officers following the damaging effects of last winter. This is combined with other known problem sites predominantly on the lower-class network where they provide links to local businesses, thereby supporting our local economy. Details of the individual schemes being constructed are documented in Appendix 1.
- 2.7 Some of the patching works are already complete or are programmed between January to March 2019. The resurfacing sites have also been programmed between January and March 2019. These are also documented in Appendix 1.
- 2.8 Whilst this £1.4million funding was awarded for the current financial year (2018/19), there were further recommendations arising from the Policy Development Panel (PDP) which made reference to the reinstatement of essential highway maintenance activities and associated revenue funding, in the future. These discussions arose from concerns about funding decisions that had previously been taken, that had impacted adversely on highway assets and maintenance activities, which could potentially lead to reputational damage and impact on corporate outcomes.
- 2.9 These recommendations included reinstatement of revenue funding for the following activities:

Reinstatement of Proactive Maintenance Units

£ 705,360

Introduction of cyclic side-verging programme	£ 100,000
Introduction of Revised Cyclic Drainage Programme	£ 548,600
Revised Specification for the Reinstatement of Slabbed Footways	£ 500,000
Sign Cleaning and Vegetation Clearing Programme	£ 80,000
Additional Revenue Funding to Enable Reassignment of Capital Funding (reactive revenue carriageway repairs ie potholes)	£1,800,000
Total Cost	£ 3,733,960

2.10 Full details of the recommendations made by the PDP can be found in the report to the Cabinet entitled 'Policy Development Panel - Reinstating Essential Highway Maintenance Activities'.

3. Additional Department for Transport Funding

- 3.1 An additional £450m was announced for highways maintenance in the Government's October budget. Dorset's share of these funds is £6.165m which provides a welcome boost to the county's maintenance pot, however this came with the caveat that these funds must be spent by 31 March 2019.
- 3.2 There are significant design and operational difficulties in mobilising resources at such short notice at this time of year. Cold and wet weather conditions are not conducive to certain surfacing and repair treatments. It will not be physically possible to resource these works through our existing strategic partners or secure the required road materials to achieve this deadline. There are also concerns with delivering such a large programme in such a short time safely, efficiently and with as little disruption as possible to the travelling public.
- 3.3 Therefore we are proposing that the £6.165m be added to the structural maintenance budget for 2018/19. This means a capital underspend will be rolled forward into 2019/20 and will be used to accelerate Dorset's capital maintenance programme which will close the gap in funding required to hold and protect the existing network condition. The DfT has recognised the delivery challenge that this additional funding gives local highway authorities and have informally approved our approach.
- 3.4 Importantly, this approach gives us time to target the spend in line with our Asset Management Strategy, to ensure that funding is spent on the most appropriate repair and is spent efficiently. Time also needs to be taken to ensure designs are complete, adequate consultation takes place, that road closures are planned and that we can engage with the supply chain.
- 3.5 The rolled over funds will contribute to an increased programme of preventative treatments such as surface dressing and micro asphalt, whilst also targeting maintenance to improve highway safety. This will contribute to managing carriageway condition across the whole network, preventing the formation of potholes, and managing skid resistance.
- 3.6 The £6.165m will fund the following schemes/programmes of schemes in 2018/19:

Maintenance Activity	Value	Notes
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Resurfacing	£1,994,000	Completed resurfacing schemes in the structural maintenance programme. Resurfacing life expired roads in support of strategies linked to safe roads and managing road condition.
Patching (over and above the £2.2m funded by the DfT Pothole Action Fund)	£1,000,000	Targeting failing roads, primarily C and D roads, using innovative high definition camera surveys to identify defects for repair. This will fund approximately 26,315m ² of patching, including patching which is programmed predominantly between Jan-Mar 19. This helps manage road condition and the number of unpredictable, expensive reactive repairs.
Resurfacing (over and above the £2.2m funded by the DfT Pothole Action Fund)	£1,121,000	Resurfacing of roads at the end of their life, targeting primarily C and D roads. These funds will enhance investment into the lower hierarchy network.
Reactive Road Defect Repairs	£1,800,000	Approximately 18,000 pothole repairs
Wool Bridge Repairs	£250,000	Essential repairs to a collapsed bridge resulting from storm damage last winter
	£6,165,000	

- 3.7 Details of individual schemes being delivered between January – March 2019 funded by these additional funds are documented in Appendix 1.
- 3.8 Discussions are ongoing regarding the 5.6% agreed through the disaggregation of the Christchurch network, which would represent the Christchurch share of the additional £6.165m, less the value of additional schemes being delivered before the end of March.
- 4.0 Weymouth Scheme Proposals**
- 4.1 Approximately £1m of the capital funds rolled forward into 2019/20 have been earmarked for investment in schemes supporting the Coastal Community Fund (CCF), Weymouth Gateway bid, which includes a £70k contribution from Weymouth and Portland Borough Council. The bid centres around improving the visitor experience to Weymouth whether arriving by train or vehicle and how they access the town centre.
- 4.2 The bid incorporates the resurfacing of roads linking to, and within, Weymouth town centre. This includes the resurfacing of Westham Road, St Thomas Street, the southern end of St Mary Street, Bond Street and Maiden Street.
- 4.3 There are also proposals to remove the redundant railway lines in Commercial Road and Custom House Quay and reinstate the carriageway, to improve highway safety. This is subject to further consultation and also liaison with Network Rail to whom the lines pose an ongoing liability. We are therefore seeking a contribution from Network Rail to the cost of these works.

- 4.4 The CCF bid also includes proposals to widen the footway in Park Street improving the 'flow' and movement of pedestrians from the train station into the town centre.

5.0 Further Details

- 5.1 Full details of all works will be published on the DorsetForYou website in due course, which is a requirement of the DfT grants for both the Pothole Action Fund and the additional funding. This will include some examples of pre and post repair photographs.
- 5.2 The web page will also document all drainage sites attended by the gully emptying and jetting crews, as well as locations where ditches have been dug.

Matthew Piles

Service Director Environment, Infrastructure & Economy

March 2019

Appendix 1

The following schemes are being delivered between 1 January – 31 March 2019

i) Additional £1.1m corporate funded patching schemes

Poundbury Road-Dorchester
The Avenue-Sherborne
Albert Road-Corfe Mullen
New Road-Bryanston
Miller Close-Dorchester
High Gate Lane-Crossways
Duck Street-Symonsbury
Coburg Road Dorchester
B3159 Dorchester Road Broadway
Belfield Park Ave, Weymouth
Chelmsford Street, Weymouth
Knightsdale Road, Weymouth
Culliford Way, Littlemoor
Canberra Road Littlemoor Weymouth
Blandford Road Corfe Mullen
Redwood Road Upton
Bere Regis - Gallows Hill
Elder Road Bere Regis
Hanham Road, Corfe Mullen

ii) Additional Corporate funded resurfacing schemes

Pineapple Lane, Salway Ash
Copse Hill, Sturminster Newton
Bleke Street, Shaftsbury
Blandford Heights Industrial estate
Victoria Road, Ferndown
Tin Pot Lane, Blandford – deferred pending outcome of development issue

iii) Additional DfT funded patching sites

The provisional list of patching sites has been identified using innovative high definition camera survey technology. The programme commenced in the west of the county and these sites will be completed by the end of January. We are currently assessing proposed sites in Weymouth which will commence in February, to be followed by other proposed sites in the remainder of the county, as documented below.

West patching sites:

Butts Lane - Entrance to Butts Farm to Brighthay Lane
Junction C129 (at Lower Holditch) to Dorset County Boundary
Junction C129 to End of Road
Junction Champernhayes Lane to Junction unclassified Road
Spring Close - Cul-de-Sac off Trinity Way
Junction of Will Lane to Junction B3162
End of Road to Junction Higher Eype Road
New Inn Street - Junction C96 to End of Road
Norway Lane - Junction B3162 to Junction C77
Pipplepen Lane - JunctionA356 to Dorset County Boundary
Venn Lane - Junction C77 to End of Road
Commonwater Lane - Junction B3164 to End of Road
County Boundary to Junction C101
Axnoller Lane - JunctionC102 to End of Road
Picket Lane - Junction A356 to Chedington Lane
Fleet Street - Junction C102 to Junction Shortmoor Lane
East Street - Junction Whitcombe Rd to End of Road
Woodswater Lane - Langdon Lane to North Street
Junction B3163 to JunctionA3066
Flaxfield Road - Cul-de-Sac off Gerrards Green
Junction B3163 to Junction A3066
Manor Drive - Junction unclassified Road to Junction unclassified Road
Stoney Head - Junction A35(Trunk Road)) to Junction New Road
Whiteway Cross - Jct A35(Trunk Road) to Junction unclassified Road
Clay Lane - High Street to Junction B3157
Mill Street - Junction B3157 to Church Street
Quarry Lane - Junction C92 to End of Road
Bonscombe Lane - Shipton Lane to End of Road
Chilcombe Lane - Junction C9 Crossroads to Junction A35 (Trunk Road)
Looke Lane - Junction Hoopers Lane to Junction C121
Summer Lane - Holway Lane to Junction C29
Shipton Lane - Uploders Farm to Barr Lane
Barton Hill - Junction A37 to Junction Holt Lane
Junction C37 to Junction C38

Weymouth Proposed Patching Sites (subject to assessment):

Chiswell - Brandy Row to Victoria Square roundabout
Church Street, from B3159, Upwey, Weymouth
Victoria Avenue, Weymouth
Ringstead Crescent, Weymouth

Sycamore Road, Weymouth
Carisbrooke, Weymouth
The Rise, Weymouth
Chafeys Avenue, Weymouth
Bradford Road - Tennyson Road to Baycliff Road
Roundhayes Close, Weymouth
Baycliffe Road, Weymouth
Dumbarton Road, Weymouth
Brandy Row - Chiswell to end Portland
Esplanade - from High Street, Fortuneswell, Portland
Glacis - new ground / Verne Hill Road to end
Furlands, Portland
Milton Close, Weymouth

Purbeck Proposed Patching Sites (subject to assessment):

School Lane - Footpath to Junction B3070
Junction A351 (near Corfe Castle) to Junction unclassified road
High Street (Swanage) - Junction C148 to Junction A351
Target Road - Junction A351 to Arne Road
Old Kiln Road - Barndale Drive to Arne Road
Junction C27 to Junction C114
Junction A351 roundabout to Parish Boundary
Thrashers Lane - Junction B3351 to End of Road
Meadus Lane - Bushey Lane to End of Road
Chaple Lane to End of Road
Rollington Farm Lane - Junction B3351 to End
The Square - Junction A351 to West Street
West Street - The Square to End of Road
End of Road to Junction B3069
Smedmore Hill to Junction Unclassified Road
Mount Pleasant - End of Road to Junction C48
Link Road - Junction B3070 to Army Bypass
Rushton Farm Lane - Junction A352 to Rushton Lane
Manor Farm Road - End of Road to East Stoke Road
Wilkswood Farm Road - End of Road to Junction A351
St Georges Close - Cul-de-Sac off B3069
Middle Road - Junction C63 to Junction Unclassified Road
Huntick Estate - Junctions.105 & 150 to end
Fosters Spring - Landers Reach to end
East Morden Drove - Junction C63 to Cockett Hill
Lower Street - Higher Street to Junction B3075
Junction B3075 to Junction C60
Burnhams Lane (Langton boundary), to Herston Yards
Herston Yards, Swanage
Bon Accord Road, Swanage
Cranborne Road, Swanage

Gilbert Road, Swanage
High Street Service Road, Swanage
Hillsea Road, Swanage
Kings Road West, Swanage
Park Road, Swanage
Princess Road, Swanage
Queens Road, Swanage
Salisbury Road, Swanage
Steer Road, Swanage
Wills Road, Swanage
Cow Lane, Swanage
East Walls, Wareham
Moretons Lane - C146 to Folly Lane, Wareham
Belhuish Farm Road, West Lulworth
Coalhill Drove Estate, Winfrith Newburgh
East Burton Farm side road
Cologne Road, Bovington

North Proposed Patching Sites (subject to assessment):

Southern Town Boundary Signs to Junction B3075
Junction C71 (at Kings Stag) to Junction B3146
Junction High Street to Junction A357 (near Marsh Bridge)
Field Lane - Junction B3081 to Junction C142
Locks Lane - Cul-de-Sac off B3146
School Lane - Cul-de-Sac off B3095
Kendall Lane - Junction C142 to Junction B3092
Coronation Road - Wavering Lane to Hyde Road
Deweys Way - 'T' Section at End of Cul-de-Sac
Tomlins Lane - Coronation Road to End of Road
Junction B3092 to Junction C108
Hyde Road - Coronation Road to End
Cannings Court Lane - Junction B3143 to End
Bullocks Lane - Junction C34 to Junction C139
Mappowder Lane - Junction C34 to Junction C97
Place Lane - Mappowder Lane to End
Junction C107 to County Boundary
Junction Filley Brook to Junction C107
Lower & Higher Nyland - Junction A30 to End of Road
Musbury Lane - Junction C15 to Junction Blackthorn Lane
Love Lane - Junction C15 to Junction Nash Lane
Sodom Lane - Junction C15 to Junction B3092
Tanzey Lane - Junction B3092 to Sodom Lane
Two Junctions - Junction B3092 to Pound Tree
Witch Lane - Junction Sandpits Lane to Junction B3092
Cherryfields (part), Gillingham
Pye Lane - Junction A350 to Junction Pitts Lane
Belmont Close - Cul-de-Sac off St Rumbolds Road

Breach Lane - The Knapp to Breach Common Lane
The Butts - Breach Lane to Church Hill

East Proposed Patching Sites (subject to assessment):

Lions Lane - St Leonards Way to Woolsbridge Road
St Ives Park - Loop at End of Cul-de-Sac
Sandy Lane - Woolsbridge Road to Woolsbridge Road
Struan Gardens - Struan Close to Ashley Park
Azalea Close - Cul-de-Sac off Compton Beeches
Ashley Drive - Ashley Dr South to Ashley Dr South
Moorlands Road - Cul-de-Sac off Edmonsham Rd
Juniper Close - Cul-de-Sac off Joys Road
1st Link Road - Junction B3081 to The Chase
The Chase - 2nd Cul-de-Sac off The Chase
Holly Grove - Cul-de-Sac off Haywards Crescent
Birch Avenue - Cul-de-Sac off Oakland Walk
Oakland Walk - Cul-de-Sac off A347
Church Lane - Junction B3073 to End of Road
Jct C2 (in Three Legged Cross) to Station Road roundabout
Junction unclassified Road (Higher Row) to C50 Crossroads, Colehill
Swan Street - Junction The Square to Junction Unclassified Road
Glissons - Cul-de-Sac off B3073
Forest View Road - Award Road to End of Cul-de-Sac
Kingsway - Ameysford Road to Leeson Drive
Leeson Drive – First Spur off Leeson Drive
Bunting Road - Leeson Drive to Hilltop Road
Sherwood Avenue - Spur off Sherwood Avenue
Telford Road - Cul-de-Sac off Cobham Road
Old Farm Lane - End of Road to Junction B3073
Bradbourne Avenue - Mountbatten Avenue to End
Pilford Lane - Pilford Lane to Junction C50
Sandy Close - Cul-de-Sac off Sandy Lane
Swallow Way - Cul-de-Sac off Heron Drive
Hayes Lane - Junction C50 to Junction B3073
Fridays Hern - Pennys Mead to End Cranborne
Lonnen Road Colehill to Junction C154 Wimborne
Junction B3078 to End of Road
Brook Road - Sewage Works Turning Circle
Lambsgreen Lane - Junction C5 to Junction C609
The Vineries - Leigh Lane to Leigh Lane
Beaucroft Crescent - Loop off Beaucroft Lane
Beaucroft Road - Junction C50 to Beaucroft Lane
Cranfield Ave - Oakdene Close to Pine Trees Close
Junction C4 to Junction Zannies Lane

Junction C85 to Abbots Street
Park Lane - New Road to Junction C23
Picadilly - New Road to Junction C84
Church Road - Junction C85 to End of Road
Brog Street - Junction B3074 to Candy's Lane
Newtow Chapel Lane - Junction B3074 to End
Sleight Lane - Junction B3074 to Junction C116
Coventry Close - Cul-de-Sac off Waterloo Rd
Junction unclassified Road to Junction A31(Trunk Road)

iv) Additional DfT funded resurfacing sites January – March 2019

Sidmouth Road - from Devon county boundary to junction C168 Cobb Road, Lyme Regis
B3157 Coast Road - Swyre to egg cup tea rooms + Othona
A357 Army Bridge Near Lydlinch
C21 (Giant steps road) From the A30 Sherborne Road Junction to 137.7 marker/crossroads of Copse House & Frith Farm Cottages
A30 Sherborne Causeway Shaftesbury
Bell Street Shaftesbury
Lanehouse Rocks Road - Junction Nutgrove Avenue to Wyke Road at junction Portland Road, Weymouth
Junction C26 to Junction C5 (at Beacon Hill), Lytchett Matravers
Mudeford Lane from Sandown to Mudeford
Bournemouth Road - from Badger roundabout, Blandford to parish boundary south of garage, Littleton
Bournemouth Road - from parish boundary south of garage, Littleton to junction C78, Charlton Marshall
Arne Road - Arne to junction A351 Norden
New Road Woodlands both sections 105 & 110 + Hillside Road

v) Further sites being constructed between January – March 2019

Victoria Grove to Pymore Bridport
Fulbrooks Lane Bridport
Denhay Lane Broadoak
Road from Kingston Russell to Roman Road
Hereford Road Westham Estate
Culliford Way Littlemoor (between Canberra Road and mini roundabout)
East Weare Road Portland
Verne Common Road, Portland
Dorchester Road Weymouth Morrisons r/a to Weymouth Bay Avenue
River Crescent & Mill Street, Dorchester
Icen Way Dorchester
Frome Terrace Dorchester
Friary Hill, Dorchester and Frome Terrace
Piddle Lane Cerne Abbas

Hilling Lane to Wheelrights junction
C20, Duntish to Hazelbury Bryan
Back Lane Chetnole
New Road, Sherborne (Gas House Hill to A352 Junction)
Hawkcombe Lane from C138 to A359 Compton Abbas
Lower Lane Frm Junction Sandypit Lane to Chapel Hill Compton Abbas
Lower Lane From A350 to Junction Sandpitt Lane Compton Abbas
From Chapel Hill to Lower Lane House Compton Abbas
Main Road to Gourds Farm East Compton
Penn Hill Bedchester to West Farm
Lowbrook Farm Lane - from Main Rd Belchalwell to farm
Portfield Road, Christchurch
Okeford Fitzpaine to Belchall Road - jct C32, Nr Okeford Fitzpaine, to jct Belchalwell Street, Belchalwell. The cross c99
Chewton Common Road, Christchurch
Darknoll Lane - from C99 Lower Street to south of Etheridge Farm, Okeford Fitzpaine

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Joint Archives Advisory Board

Minutes of the meeting held at the
Dorset History Centre, Bridport Road, Dorchester
on Wednesday, 6 June 2018

Present:

Hilary Cox (Vice-Chairman in the Chair)
Marion Pope, William Trite and Peter Wharf

Officer Attending: Sam Johnston (County Archivist), Paul Leivers (Assistant Director - Early Help and Community Services), Michael Spender (Museum and Arts Manager, Borough of Poole), Rachel.Vincent (Accountant, Dorset County Council) and Helen Whitby (Senior Democratic Services Officer).

(Note: These minutes have been prepared by officers as a record of the meeting and of any decisions reached. They are to be considered and confirmed at the next meeting of the Board.)

Election of Chairman

- 11 **Resolved**
That Councillor Patrick Oakley be elected as Chairman for the year 2018/19.

Appointment of Vice-Chairman

- 12 **Resolved**
That Councillor Hilary Cox be appointed as Vice-Chairman for the year 2018/19.

Terms of Reference

- 13 **Resolved**
That the Board's terms of reference be noted.

Apologies for Absence

- 14 Apologies for absence were received from Councillors John Challinor, Toni Coombs, Patrick Oakley and Christopher Rochester and from Medi Bernard (Library Service Manager, Bournemouth and Poole Libraries), Neil Goddard (Service Director - Community Learning & Commissioning, Bournemouth Borough Council) and Kevin McErlane (Head of Culture and Community Learning, Borough of Poole). Councillor Peter Wharf attended as a reserve member.

Code of Conduct

- 15 There were no declarations by members of disclosable pecuniary interests under the Code of Conduct.

Minutes

- 16 The minutes of the meeting held on 25 January 2018 were confirmed and signed.

Matters Arising

Minute 6 - Dorset History Centre - Capital Project Update

A member referred to the recent successful Heritage Lottery Fund bid by the Dorset County Museum and a recent bid from Durlston Country Park and suggested that any information arising from these processes be shared with the Joint Archives Service (JAS) in the hope of increasing chances of successful future bids. The County Archivist explained that steps were taken to ensure that any bid from the JAS did not compete against any other bid from Dorset and that he would contact officers at Durlston Country Park about their bidding process.

Minute 7 - Joint Archives Service - Volunteer Policy 2018

The County Archivist was pleased to inform members that the JAS had been accredited as "Investors in Volunteers" and offered to share the experience with others.

Dorset History Centre - Capital Project Update

- 17 The Board considered a report by the Transformation Programme Lead for the Adult and Community Forward Together Programme which gave an update on the work undertaken by the Joint Archives Service (JAS) towards a new and costed solution to the requirement for additional storage provision for archives following rejection of the Heritage Lottery Funding bid in December 2017.

The County Archivist highlighted the uncertainty around Local Government Reform and that there was only sufficient archive space for the next two to three years. Whilst lessons had been learned from the unsuccessful Heritage Lottery Funding (HLF) bid their strategic plan was currently being reviewed and any further bid would need to be made in light of this. He then explained ongoing work to identify ways of increasing storage space, reducing energy costs, maintaining preservation standards and the costs involved. Any HLF bid would need to be match funded and this would need to be progressed through the County Council's Managing Our Assets Group. The Board was asked to consider two options; either to carry out further work on the two possible schemes to increase storage at the Dorset History Centre (DHC) or abandon these schemes in favour of exploring options for commercial out-storage. The first option would provide the best long-term solution and involved least cost to the three authorities and provide more benefits for residents.

Currently approximately 1,000 storage boxes were received annually and the forthcoming changes to Local Government could increase this figure when councils ceased to exist in 2019. No assumptions were being made about the new Unitary Authority's stance on the JAS but members agreed that it was important for the newly elected councillors to be given information about the Service and its performance. It was suggested that this could be done as part of members' induction programme.

Members noted that work was progressing to ensure that the business plan was sound and that this would need to be considered by the Shadow Council's Executive.

Councillor John Challinor's support for the recommendations was reported.

Resolved

That Option 1 in paragraph 6.2 of the report be supported. This would allow the Joint Archives Service further time and resources to establish the best option to pursue that would deliver long-term, secure storage for archives on-site.

Reason for Decision

To meet the reporting and decision-making requirements of the Joint Archives Agreement 1997.

Joint Archives Service: Service Plan 2018-21 and Budget Monitoring Report

- 18 The Board considered a report by the Transformation Programme Lead for the Adult and Community Forward Together Programme which gave an update on developments within the Joint Archives Service (JAS) service plan since the last meeting. An updated service plan was included in the report.

Attention was drawn to: continuing pressure on accommodation for storage; uncertainties around changes to Local Government; the variety of work undertaken by JAS officers; increased used of Archive collections by academics and students in higher education; the progress with a partnership agreement for a digital preservation

platform which would reduce costs; volunteer contributions to the JAS; the completion of the Bankes Project in December 2018; the Bankes Conference was taking place in Wimborne on 16 June 2018 and the Chairman of the Heritage Lottery Funding south West was attending; the bid to the Wellcome Trust for £60k to work on the Herrison archive had proceeded to the second round; the JAS had received national accreditation from The National Archives and this would be reviewed in three years and a new application made in six years' time; and the summary of the budget position. Some of the current reserves of £163k would need to be used to undertake further work to the JAS building to deliver any changes and support Dorset Property to take any work forward. The Chairman highlighted that the JAS was within budget.

With regard to the Service Plan, of the 27 workstreams identified 24 were on track (Green rating), 2 had some minor slippage (Tithes map geo-rectification project and commissioning of archive services) (Amber rating) and one had delays, serious problems or was not being achieved (capital project; extension of the Dorset History Centre Building) (Red rating). Members acknowledged that the rejection of the Heritage Lottery Funding bid had led to the only red rating and were informed that the two amber rated projects were to be progressed. A brief explanation of the work involved in the Herrison Archives was given.

Councillor John Challinor's support for the recommendations was reported.

Resolved

1. That the implementation of the new service plan appended to this report as demonstrating the quality and value for money provided by the Joint Archives Service be supported.
2. That the range of positive and innovative collections, learning and engagement-related work undertaken by the Joint Archives Service be noted.
3. That the relatively small size of the Joint Archives Service staffing structure means that any future budget reductions will have a direct and clear impact on the service's ability to deliver the service plan be noted.

Reason for Decisions

Effective oversight of the regular service delivery element of the service plan by the Joint Archives Advisory Board was required under the terms of the Joint Archives Agreement 1997.

Meeting Duration: 2.00 pm - 2.45 pm

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of the Local Government Act 1972.

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